



## Substitute Preschool Teacher

The Co-op was organized in 1972 by a group of parents who recognized the need for quality child care for children of University of Washington students who wanted to be more involved in their children's daily care. Over the years the Co-op has evolved into a fully licensed, NAEYC accredited, professionally staffed childcare center. We base our program on emergent curriculum, positive guidance and actively seek to challenge biases. We are still a private, parent-owned, non-profit corporation where parents play a major role in the center and the classroom. Parents participate weekly by either working in the classroom or working outside of the co-op fulfilling other duties such as fund- raising, preparing classroom materials, organizing field trips, etc. Parents also make up the majority of our board, and account for the majority of voting members of the cooperative. Parents vote on budgets, policies, spearhead fund raising and so much more.

We are located in the U-district, which is very urban, very cool. There is never a dull moment around here! There is also a ton of great places for field trips all within walking distance: the Burke museum, UW campus, city parks, and the public library. Also if you live close by, you could even bike to work, we have bike racks and you'd be in great company with fellow bikers. We also have parking spaces that you would be able to park in for free if you chose not to bike or bus it to work. No need to move your car, search for a spot or deal with expensive monthly parking fees.

Secondly, we are truly comprised of a group of individuals that are genuinely good, laid back; do unto others type of people that love children. We love their stories, we love their families, we (don't) love potty jobs or watching kids eat their boogers, but you know, you can't have everything.

Under the supervision of the Director/Program Supervisor and the classroom lead teacher, the assistant teacher's responsibilities will include, but not be limited to the following:

- Assisting in planning and implementing the daily program under the direction of the lead and associate teachers.
- Assisting classroom staff in any appropriate ways as needed.
- Assuming lead/associate teacher responsibilities for class supervision, if lead and associate teachers are absent.
- Supervising the classroom when the lead and associate teachers are out of the room.
- Clearly communicating and consistently enforcing limits designed to:
  - Protect the children's physical and psychological safety.
  - Encourage respect and sensitivity towards others.
  - Develop responsibility for one's own behavior.
  - Respect and value individual differences.
- Developing positive relationships with staff, children and parents, communicating in an honest, straightforward manner, encouraging cooperation and building trust.

- Participate in rotation of weekly classroom emails.
- Ensuring that all information concerning individual children is shared with other program staff in a confidential manner.
- Participating as a voting member of the Co-op and work cooperatively with Co-op members.
- Maintaining a professional and caring attitude when dealing with each child and family.
- Representing the center in a professional manner to the church, prospective parents, visitors and the greater community.
- Help to maintain an orderly, attractive and safe environment in the classroom, in all play areas and storage areas.

Please send your resume along with a letter describing why you feel you'd be a great fit for our program ( please cover how you relate to children, work ethic and how others view you).

Rate of pay \$13.50 an hour

Many of our substitutes have moved on to full-time, fully benefited positions at the school!

Visit our website at [coopchild.org](http://coopchild.org)